

**MINUTES OF THE
SOMERS COUNTY WATER AND SEWER DISTRICT
REGULAR MEETING
APRIL 10, 2019**

The regular meeting of the Somers County Water and Sewer District was held on April 10, 2019 at the Somers Museum.

President Ruth Hellen called the meeting to order at 6:02 p.m..

Present were Mark Manning, Bob Foley, and Karen Rhodes. Don Peters was absent. Andy Loudermilk, Manager/Operator was present. Jim Darling, water/sewer customer and Kera Harmon, applicant for Office Manager were also present.

Approval of Minutes:

Bob moved. Mark second.

RESOLVED to approve the March 13, 2019 minutes.

All Aye.

Public Comment:

Ruth had requested that Kera Harmon come to this meeting to be introduced to the Board of Directors. Kera explained her current job and prior knowledge of bookkeeping and payroll. Kera asked if she would be able to keep her current part-time job along with this job. Discussion was held that this is a part-time position at this time. It may become a full time job in the future as this may create a problem with a second job.

New Business:

A. Shari Resolution relating to reimbursement of appropriate costs associated with the Water Tank Construction. Andy explained that this Resolution was sent by Shari in order for the Board to approve. Basically it states that between now and prior to the loan closing we would be able to request payback through the loan for some expenses that will come up before and during the process.

Mark moved. Karen second

RESOLVED to approve Resolution Number 2019-4-1 as stated.

All Aye.

Old Business:

A. New Board Member, Don's Resignation. Due to health problems Don has missed 3 unexcused absences. Ruth stated that she is requesting him to sign a resignation letter. Jonathan Fetter-Vorn is interested in the soon to be vacant seat and appointment will be done at the May meeting.

B. Engineering Report. Shari was not able to be present tonight. Andy reported that a walk through will be done the end of May for the Summit Avenue Main extension. As-builts will be presented soon.

Andy reported that the bad coliform test from last month resulted in only the one house he had sampled from. All others were good.

The SRF application has been received by SRF and we now on the list for funding the water tank project.

Manager's Report:

Andy continued his report. Bob Murdo will be our bond counsel. Rich will be supplying the site title opinion on the water tank site.

Andy has heard from Mark Liechti concerning the Steamboat Landing project. He is still requesting that the plant investment fees for water and sewer will be changed from full payment to ½ payment up front and the other half be the responsibility of the buyer of the lots.

Discussion was held concerning his request. All Boardmembers stated that we continue with our rules as they stand and we will not accept his request.

Andy then talked about the Water Rights boundaries and future annexation of properties who are in the process or have been annexed into the district.

Discussion was held concerning the Black Mountain Software and District owned lap tops which will be used only for the Water/Sewer District.

Karen moved. Mark second.

RESOLVED to approve purchase of a laptop computer for the General Manager and the Office Manager.

All Aye.

Andy has hired a back-up operator as of April 1st, 2019. He is currently certified but he will need to get certified for a 3A license and sewer distribution operator. Andy is currently training Bruce for the job.

Secretary's Report:

A. Financial Statements. The financial statements were presented for the March 31, 2019 finances.

B. Unpaid Bills. The Unpaid Bills Report was presented.

Karen moved. Bob second.

RESOLVED to approve paying the bills totaling \$18,973.68.

All Aye.

C. Correspondence. None.

D. Delinquent List. As per policy.

Ruth requested that the Kerah, Jonathan and Jim step outside as an Executive Meeting on Personnel is necessary. Kerah, Jonathan and Jim left at 7:12 p.m..

The Executive Meeting adjourned at 7:45.

Bob moved. Karen second.

RESOLVED to hire Kerah for the soon to be vacant Office Manager Job. Salary will be \$2000 per month and probation of 6 months.

All Aye.

Being no further business.

Mark moved. Bob second.

RESOLVED to adjourn the meeting.

All Aye.

Minutes approved at the May 8, 2019 meeting.


President

ATTEST:


Secretary